

SHEPHERD OF THE VALLEY LUTHERAN CHURCH
12650 JOHNNY CAKE RIDGE ROAD, APPLE VALLEY, MN 55124
Minutes of Church Council Meeting
Date: 6/19/2025
On-Site Community Room

Attendees:

Paul Moyer, President
Merilu Narum, Vice President
Dick Rank, Treasurer
Carleen Melin, Secretary*
Amber Kocemba (absent)
Melissa Tapper (absent)
Kelsey Young*

Pastor Rob Carlson
Pastor Peter Harrits*
Robin Robinson
Shirl Alojado
Melissa Taphorn
Jennifer Davidson*
*denotes non-voting member

Centered in the love of God in Jesus;

Call to Order: President Paul Moyer called the meeting to order at 6:32 PM. Pastor Peter shared an opening prayer and lead a follow up exercise mapping relationships/organizational chart for the church.

Vision and Leadership Teams Reports: HR team did not meet, working on finding a worship leader for 11AM. Outreach Coordinator was an internal hire. Faith Development Coordinator is an open position. For Properties/Facilities, the main project is the AV/projector screen in the sanctuary. A team will review Omar's proposal and options including some staff and officers. Will include pastors, council and some other leadership teams for consensus. Any replacement/update will be about \$100K. Parking lot repair/patching is about \$52K (full replacement is \$600K). Concrete sidewalks are sinking, this is about a \$5K project. For CYF, VBS registrations are still a bit behind. Expecting last minute registrations. LOTS of volunteers are confirmed. Sensory kits are available, partnered with Fraser. 84 Wapo campers. July 28th, fall registration opens, volunteer recruitment starts next week. Looking for high schoolers to volunteer for the year. Summer support intern joined the team. Equity met in June. Focused on special needs ministry. Last Sunday in June is Pride welcome celebration.

Secretary's Report: The council reviewed the revised minutes to the April 24, 2025 Council Meeting. Melissa Taphorn moved to approve the revised secretary's report of the Church Council meeting of April 24, 2025. Dick Rank seconded the motion, and the council voted unanimously, 7-0, to approve the minutes of the April 24, 2025 Church Council meeting. The council also reviewed the minutes to the May 15, 2025 Council Meeting. Melissa Taphorn moved to approve the secretary's report of the Church Council meeting of May 15, 2025. Shirl Alojado seconded the motion, and the council voted unanimously, 7-0, to approve the minutes of the May 15, 2025 Church Council meeting. Finally, the council reviewed the minutes to the June 8, 2025 Congregational Meeting. It was requested answers were added to the questions that were asked. Dick Rank moved to approve the secretary's report of the Congregational Meeting of June 8, 2025. Melissa Taphorn seconded the motion, and the council voted unanimously, 7-0, to approve the minutes of the June 8, 2025 Congregational Meeting.

Finance Report: Dick Rank provided an overview of the May financials, reported behind for the month. - \$24K year to date. Budgeted about -\$100K, projecting -\$117K. Finance is working on budgeting for upcoming fiscal year. Shirl Alojado moved to approve the May finance reports. Merilu Narum seconded the motion, and the council voted unanimously, 7-0, to approve the May finance reports.

Nominations: Melissa Taphorn shared proposed updates to charters (quorum, voting and non-voting). It was also proposed to reverse the secretary amendment to the constitution making the position a voting position again. Shirl Alojado moved to reverse the secretary amendment. Dick Rank seconded the motion. The council voted unanimously, 7-0, to reverse the secretary amendment.

New Business: New council members will start August 1st. Council & Leadership Teams kick off will be August 21st, 6-8PM.

Adjourn: Dick Rank moved to adjourn the meeting at 8:27 PM. Shirl Alojado seconded the motion. The council voted unanimously, 7-0, to approve the motion to adjourn.

Respectfully submitted,
Carleen Melin, Church Council Secretary

Next Council Meeting:
July 17, 2025 at 6:30 PM, in-person, Community Room

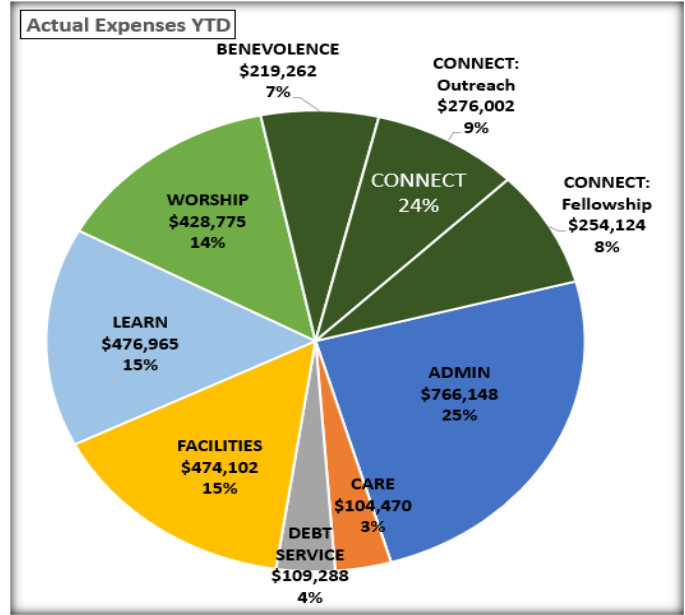
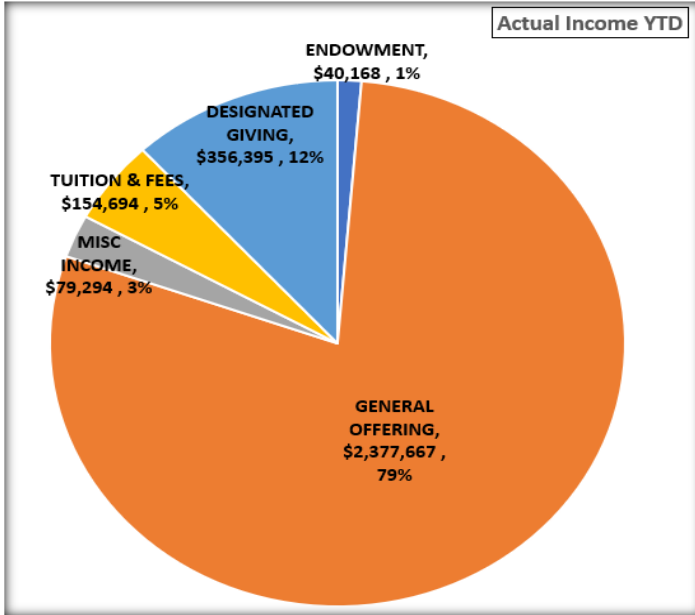
Shepherd of the Valley Lutheran Church

Financial Summary for Church Council

For the 11 months ending June 30, 2025

This Month					General Fund					Year to Date				
Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance
\$213,050	\$150,241	\$62,810	\$181,005	\$32,045	Income	\$2,456,960	\$2,286,988	\$169,972	\$2,620,735	(\$163,775)		\$2,456,960	\$2,286,988	\$169,972
\$1,920	\$1,920	\$0	\$1,000	\$920	Tuition/Fees	\$154,694	\$140,283	\$14,411	\$155,460	(\$766)		\$154,694	\$140,283	\$14,411
\$203,778	\$234,336	\$30,558	\$233,618	\$29,840	Expenses	\$2,624,289	\$2,445,100	(\$179,189)	\$2,927,740	\$303,451		\$2,624,289	\$2,445,100	(\$179,189)
\$11,193	(\$82,175)	\$93,368	(\$51,613)	\$62,806	Net	(\$12,635)	(\$17,829)	\$5,193	(\$151,545)	\$138,910		(\$12,635)	(\$17,829)	\$5,193

Income & Expenses (all funds) - actual YTD



Key Metrics

	Close of 7/31/2024	Close of 6/30/2025	YTD Increase (Decrease)	Minimum Balance	Above/(Below) Minimum
Total Fund Balances					
Designated	\$333,040	\$216,768	(\$116,272)	N/A	
Endowment	\$292,552	\$320,540	\$27,988	N/A	
General	\$759,147	\$751,011	(\$8,136)	\$472,000	\$279,011
TOTAL	\$1,384,740	\$1,288,319	(\$96,420)	\$472,000	\$279,011
Months of Cash (general fund)		2.86			
	Balance on 7/31/2024	Balance end of Prior Month	Current Balance 6/30/2025	Monthly Incr/(Decr)	YTD Incr/(Decr)
Key Assets & Liabilities					
Cash (incl. Endowment)	\$1,384,740	\$1,346,835	\$1,288,319	(\$58,516)	(\$96,420)
Investments (Vanguard)	\$292,552	\$320,560	\$320,540	(\$20)	\$27,988
Current Liabilities	\$8,098	\$11,884	\$12,597	\$713	\$4,499
Mortgage Balance	\$619,447	\$550,633	\$543,693	(\$6,940)	(\$75,755)
-Mortgage to be paid off fall of 2030-					
Current Liabilities Detail					
Accounts Payable	\$0	\$0	\$0	\$0	
FSA/VLI/Vision/Cobra	(\$30)	(\$18)	(\$40)	(\$22)	
Prepaid Income	\$8,128	\$11,902	\$12,637	\$735	
TOTAL	\$8,098	\$11,884	\$12,597		